

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING
Wednesday 13th October 2021 7:15pm @ The Centre, Halton**

Chair: Cllr Slinger

Present: Cllr Turner, Cllr Coates, Cllr Jefferson, Cllr Lamb, Cllr McAleer, 3 members of the public

Clerk: Luke Mills

21/10/122 To receive apologies for absence and to approve the reasons given

Apologies were received from Cllr Sewell.

It was resolved: to accept and approve the reasons for Cllr Sewell's absence.

21/10/123 To approve the minutes of the meeting held on 8th September 2021 as an accurate record

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair.

21/10/124 Declarations of Interests

Cllr McAleer declared a pecuniary interest in planning applications 21/00734/LB and 21/00733/FUL.

21/10/125 Suspension of Standing OrdersLocal Residents

They made some Freedom of Information requests to Lancaster City Council asking for details of Section 106 agreements associated with recent developments; they will pass on the information to the Parish Council.

Representative from Halton Flood Action Group

- They recently attended a meeting with the Flood Liaison Officer from County Council and members of Lancashire and City Councils. There is a plan for a joint site meeting in the village sometime this month to review the sites at risk from flooding.
- They have recruited a number of Flood Wardens around the village; some of them will attend a training course "Flood training for Partners".
- They have made some minor amendments to the draft Emergency Planning Document and would like the Parish Council to review.
- They have been discussing possible locations for the long-term storage of sandbags that could be used in the event of flooding.

Representative from the Halton Gardening Group

They provided an update on current work around the village and also made the following requests:

- They want to protect the far corner bed of the Memorial Garden from horses leaning over from Castle Hill. Ideally this would be some sort of fencing in the field to prevent the horses getting near the wall.
- They would like to erect a couple of signs. One sign will identify the site as a War Memorial and Memorial Garden. The second sign will thank sponsors of the refurbishment and would be located in the Memorial Garden; this would be paid by HGG.
- They asked if they could be reimbursed for bulbs bought for the War Memorial.
- They have a plan to build some low-level gabions with a seat and planting in the far corner of the Memorial Garden adjacent to the field. They will be filled with surplus stones from the hydro.
- They plan to provide some information leaflets about the Memorial Garden refurbishment at the Memorial Service.
- They would like to put a centrally offset stone feature in the lawned area of the Memorial Garden. They will produce some plans/drawings.
- They would like to move the planters outside the Centre: one to the entrance below the MUGA and the other to the memorial seat on High Road/Penny Stone Road.
- They would like to ask BBC Gardeners Question Time to come to the Centre, but they would support from the Parish Council. It would need to be on school holidays.

21/10/126 To consider and approve reports:**a) District Councillor Report**

- Nothing to report.

b) Open Spaces, allotments & burial groundCompleted/In Progress

- Boardwalk repairs. This is a big job so will take some time.
- Link path hedge trimmed, but it still needs further work to reduce the height
- Weed strimming mini-roundabout, M6 bridge, Foundry Lane and High Road

Planned

- 2 horse signs awaiting installation on the Bay Gateway track

Hours

- 96 hrs last month (excl. of holidays)

Open Spaces

- In preparation for the recreation area improvements, the inside of the hedge along the football pitch will be trimmed back as far as possible.

Allotments

- Nothing to report

Burial Ground

- Nothing to report

c) HCA

Planning application put in for the extension.

d) Finance Report

- Mostly within budget. The current Repairs and Renewals budget is likely to be insufficient.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,046	Salary - Clerk	4,106	2,940	41,206	Precept	41,206	-
11,731	Salary - Groundstaff	6,126	5,605	935	Allotments	90	845
400	Training	-	400	160	Rent	140	20
6,250	Grass Cutting	6,070	180	1,300	Burial Ground	1,305	-
150	Hedge Cutting	-	150	40	Bank Interest	-	40
450	Play Inspection	350	100	-	Damage	-	-
4,613	Repairs & Renewals	4,179	434	-	General	-	-
380	Pitch Feed	375	5	-	Grants	-	-
4,500	Public Works Loan	-	4,500	-	Donations	950	-
200	Audit	408	-	-	VAT	528	2,761
72	Bank Charges	60	12				
200	Clerks Expenses	128	72	43,641	TOTAL	44,219	3,666
1,956	HCA	-	1,956				
2,358	Insurance	1,892	-		CASHBOOK BALANCES	ACTUAL	<i>Forecast</i>
655	Subs	616	39		Gross Receipts	£58,231	61,898
30	Water	37	32		Gross Payments	£31,404	49,267
130	Website	-	130		CASHBOOK BALANCE	£26,827.13	£12,631.31
20	S137	-	20				
-	Refunds	-	-		BANK BALANCES (30/9/21)		
-	Assets	843	-		Current a/c	18.79	
-	Misc	3,453	-		Deposit a/c	30,520.86	
76	B4RN	-	76		BANK BALANCE	£30,539.65	
882	Emergency Response & Flood Grant	-	882				
328	War Memorial Restoration	-	328		FUND BALANCES		
42,427	NET TOTAL	28,642.85	17,862		General A/C	£10,442	
	VAT claimed	-			Village Improvement A/C	£14,885	
	VAT to be claimed	2,761			MUGA Sink Fund A/C	£1,500	
42,427	GROSS TOTAL	31,404	49,267		FUND TOTAL	£26,827.13	

It was resolved: to accept the Finance Report to 13th October 2021.

e) Planning

New Applications

- [21/01167/PLDC](#) | Proposed lawful development certificate for the erection of single storey rear extension, installation of two roof lights and patio doors to the rear elevation, construction of canopy to the front, removal of window and insertion of new door to the front and removal of door and insertion of a new window to the side
 - 9 Harrowdale Park Halton Lancaster Lancashire LA2 6QS
- [21/01110/FUL](#) | Erection of first floor extension above the existing garage
 - 7 Low Road Halton Lancaster Lancashire LA2 6LZ
- [21/00734/LB](#) | Listed building consent for the erection of a single storey side extension and internal alterations, including demolition of existing internal porch, installation of replacement staircase, alterations to room layout, removal of internal

walls, installation of internal walls, partial removal of a ceiling to create a mezzanine level over the entrance hall, and raising of ceiling height in second floor bedrooms

- Tower House Church Brow Halton Lancaster Lancashire LA2 6LR
- [21/00733/FUL](#) | Erection of a single storey side extension
 - Tower House Church Brow Halton Lancaster Lancashire LA2 6LR
- [21/01228/FUL](#) | Erection of a detached garden store
 - The Dairy Town End Farm Low Road Halton Lancaster Lancashire LA2 6NB

Permitted or Closed

- [21/00859/FUL](#) | Installation of two air source heat pumps and erection of fenced compound area
 - St Wilfrids Church Of England Primary School Penny Stone Road Halton Lancaster Lancashire LA2 6QE
- [21/0173/TCA](#) | Lime (T1) - Crown lift and crown reduction 2 x Cherry (G1) - Reduce
 - 105 High Road Halton Lancaster Lancashire LA2 6PS
- [21/00128/DIS](#) | Discharge of condition 6 on approved application 20/00079/FUL
 - Halton Training Camp Halton Road Halton Lancaster Lancashire LA2 6LW
- [21/00802/FUL](#) | Demolition of existing veranda and erection of a single storey rear extension incorporating a canopy roof over a raised decking area, and installation of external steps
 - 31 Arrow Lane Halton Lancaster Lancashire LA2 6QP
- [21/00770/VCN](#) | Erection of a single storey building for sleeping accommodation and a single storey building for office/stores with associated excavation of land, installation of new windows and doors in existing activity centre, erection of a pumping station and creation of parking areas (pursuant to the variation of conditions 2 and 8 on planning permission 20/00079/FUL to relocate the single storey building for sleeping accommodation and change to the tree works schedule)
 - Halton Training Camp Halton Road Halton Lancaster Lancashire LA2 6LW
- [21/00768/FUL](#) | Installation of bunds, replacement office accommodation (E), erection of storage building (B8), creation of additional car parking area, ancillary facilities with associated drainage and infrastructure
 - Brooklands Buildings Addington Road Halton Lancaster Lancashire LA2 6PG
- [21/00676/FUL](#) | Erection of a single storey side and rear extension and the construction of a dormer extension to the rear elevation
 - 1 Thrushgill Drive Halton Lancaster Lancashire LA2 6NN
- [21/00667/FUL](#) | Construction of a dormer extension to the front elevation
 - 3 Thrushgill Drive Halton Lancaster Lancashire LA2 6NN
- [21/00427/LB](#) | Listed Building Application for installation of replacement floor, staircase and banister and removal and construction of part of internal wall
 - Halton Park Farm Park Lane Halton Lancaster Lancashire LA2 6PD

Refused/Withdrawn

- [21/00290/FUL](#) | Erection of 7 dwellings (C3) with associated access, parking and landscaping
 - Land East Of Forest Heights Halton Lancashire
- [20/01298/FUL](#) | Change of use of agricultural land to equestrian use, erection of a stable block and creation of an area of hardstanding and yard area
 - Field Northwest Of Middle Highfield Aughton Lancashire

No comments from the Parish Council.

21/10/127 To consider and approve requests from Halton Gardening Group:

a) To erect a structure in Castle Hill to prevent the horses eating the plants from the Memorial Garden

It was resolved: to agree to erect a low-level barrier in consultation with the current tenant.

Action: to discuss possible metal struts with a local metalworker

b) Signage for the Memorial Garden

It was resolved: to agree to the signs once the style, design and materials have been agreed.

c) A PC donation for the cost of bulbs in the Cenotaph and Burial ground area

It was resolved: to reimburse £50 to Halton Gardening Group to cover the costs of the bulbs.

d) Storage of river stones for the gabion corner

No decision.

e) Planters at the Centre and their future positions

It was resolved: that the planters outside the Centre could be moved. One planter to be located adjacent to the memorial seat on High Road/Penny Stone Road. Location of the other planter needs further thought.

21/10/128 To receive an update on Castle Hill

Cllr Coates reported There have been ideas for allowing/improving access to Castle Hill for many years, but it has never been a priority. The Halton Heritage Group have discussing ideas recently.

An inspector from Historic England is planning to visit 19th Oct, so that he can be asked about the restrictions relating to scheduled monuments.

The Halton Heritage Group have organised a talk at Halton Mill about the local history by Dr Sam Riches from Lancaster University.

21/10/129 To consider how to support the Halton Flood Action Group including:

a) Approving changes to the Halton Community Emergency Plan

Action: Exchange named individuals to roles in the document.

It was resolved: Cllr Slinger will make the edits and ownership of the document should revert to the Parish Council.

b) Use of Parish Council equipment by the Flood Action Group and community flood wardens

The emergency response equipment bought by the Parish Council is available for use by volunteers in emergencies.

It was resolved: for Cllr Lamb to be the liaison with the Flood Action Group & County Council.

Action: Cllr Slinger to pass on list of equipment to the Clerk.

Action: Cllr Slinger to pass on plans about flood capture on field off Foundry Lane (County Council owned)

21/10/130 To consider obtaining a tree survey report for Parish Council land

Action: Cllr Slinger to ask D Turner.

21/10/131 To consider how to obtain plans and quotes for new playground equipment

Action: Cllr Turner will gather together some ideas for St Wilfrid's Park, including the old tennis court and new seating.

21/10/132 To consider pre-requisites for obtaining a public loan

Postponed.

21/10/133 To consider and approve bin relocation and replacements

The following changes were proposed:

To replace the following bins with a Glasdon Jubilee 110 Litter Bin:

- War Memorial bus stop
- St Wilfrid's Park
- Memorial bench, nr. Penny Stone Road
- Mill Lane, nr. Denny Beck

To replace the following bins with the Glasdon Fido 25 Dog Waste Bin:

- Quarry Road

To purchase new Glasdon Fido 25 Dog Waste Bins for:

- Schoolhouse Lane/Low Road junction
- Forge Lane/Mill Lane junction nr Wenning House
- Halton Road (before Army Camp path and opposite Bay Gateway cycle path)

Remove the floor standing dog bin at St Wilfrid's Park.

Relocate the following bins:

- Post bin outside the butchers to the 20mph sign post on Oak Drive/Arrow Lane junction
- Floor bin on Arrow Lane to bus stop outside Ash Trees Surgery
- Dog bin on Forge Lane/Low Road junction to play area on Schoolhouse Lane/Lunesdale View

It was resolved: to approve the above proposals at a cost of £2,000 + vat.

21/10/134 To consider preparations for Remembrance Sunday

Action: Clerk to add item on planning for Queens Anniversary celebrations for next meeting.

Action: To consider possible locations where trees could be planted plant trees for the Queen's Green Canopy

Action: Clerk to pass on the service sheets to Cllr Slinger.

Action: Cllr Slinger to try and find a bugler for the service.

21/10/135 To consider and approve accounts for payment for expenses incurred since the last meeting**Reimbursements for Purchases**

Payee	Description	Net	Vat	Gross
LM	Forest Master - Tree stump remover/jack	127.50	25.49	152.99
LM	Tacklestore - shackles and slings	19.58	3.92	23.50
LM	Toolstation - Fixings and tools	113.44	22.69	136.13

Payments for Approval

Ref	Payee	Description	TOTAL	NET	VAT
58	Water Plus	Water for BG	5.27	5.27	
59	Lancaster City Council	Pest control	54.00	45.00	9.00
60	L Mills	Salary & reimbursements	899.74	847.64	52.10
61	C Richardson	Salary	418.30	418.30	
62	G Bretherton	Salary	188.30	188.30	
63	K Bridgewater	Salary	300.80	300.80	
64	Envirocare	Grass cutting - Sep	792.00	660.00	132.00
65	Dennis Barnfield Ltd	Fuel & parts	20.14	18.91	1.23
66	SLCC	Annual membership	130.00	130.00	
67	Unity Trust Bank	Service charge	18.00	18.00	
68	Mason Gillibrand	Fees for building work	444.00	370.00	74.00
69	Huws Gray	Timber for boardwalk	613.97	511.64	102.33
		TOTALS	£ 3,884.52	£ 3,513.86	£ 370.66

It was resolved: to approve the above expenditure.

21/10/136 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 10th November 2021 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 21:10. Minutes subject to approval at the next meeting.

Signed..... Chair Date